

Scholarship Application Form

Law Training Centre is working in collaboration with the Sussex Law Society (SLS) to support and promote access to the notarial profession.

Law Training Centre is the Faculty Office of the Archbishop of Canterbury's (FOAC) preferred provider of the Notarial Academic Training Course stage, with the second stage (Notarial Practice Course) being delivered by UCL.

As part of our partnership, Law Training Centre is pleased to be able to offer our Sussex Emerging Notary Scholarship to legal professionals in Sussex who are looking to start their journeys to qualifying as a Notary with the Notarial Academic Training Course.

This scholarship will fund up to £2,000 towards one learner's Notarial Academic training, supporting them in completing the first stage of the FOAC's notarial qualification process.

Application process

- Applications must be submitted to **scholarships@lctkent.co.uk** by 9 January 2026. All applications must be submitted using the application form provided. No other formats will be accepted.
- Shortlisted candidates will be notified on the 16th January 2026 and invited for an online interview to take place between 19–21 January 2026.
- The successful candidate will then be contacted by the Law Training Centre team on 23 January 2026 and will need to accept and enrol by 27 January. Failure to accept the scholarship and successfully enrol will result in the scholarship being offered to another applicant.
- The successful candidate must enrol on our Notarial Academic Training Course within 3 months of receiving the scholarship.

Your personal details will be handled in accordance with the General Data Protection Regulation and Data Protection Act 2018

Eligibility

To be eligible to apply for the scholarship you must meet the following criteria:

- Be a member of the Sussex Law Society
- Be a qualified lawyer with rights to practise in England and Wales (Solicitor, Licensed Conveyancer, Licensed Probate Practitioner, CILEX Practitioner/Chartered Legal Executive etc.)
- Be committed to progressing to the University College London (UCL) training course in 2026 or 2027
- Have consulted with the FOAC to establish the units required to complete the Notarial Academic Training Course stage. (Please see guidance on exemptions here within our **Notarial Academic Training Course information**)

Please confirm that you meet the above criteria

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**Please note that if your application is shortlisted you will be asked to provide documentation to support your academic or practice experience (as applicable).*

Candidate details			
First name			
Surname			
Date of birth			
Home address			
Country		Postcode	
Email address		Telephone	

Education details			
Qualification/training course	Educational institution/training provider	Grade achieved	Date completed

Work experience

Please outline any legal work experience you have to date noting the company, role and periods of work.

Personal statement

Applications will be assessed using the following factors for consideration. Please refer to as many of the factors that apply to you.

- Career progression, passion and achievement
- Your plan for success as a notary
- Mentoring, networking and support for the legal community to widen participation and diversity in law
- How you will fit your studies into your every day life to achieve success

Personal statement

Continued

Candidate signature

I hereby confirm that the information provided by me within this Scholarship application is an accurate and honest reflection of my current and/or previous personal circumstances.

Signed

Full name

Date